Application form
for membership in the Professional Lighting Designers' Association

Dear Applicant,

The Professional Lighting Designers' Association was originally founded under the name European Lighting Designers' Association to underline the fact that there are differences in the quality of the lighting design currently being effected in the architectural design process and to improve the existing quality of lighting design. Only by the careful examination and classification of new members can the Association aim to define the above mentioned qualities and form an opinion of the members' knowledge and abilities. This in turn enables individuals to establish in which areas they can or need to develop and what further education programmes might be pursued.

It is, therefore, important that you supply us with certain information, so that we can get to know you, estimate the extent of your talent and abilities and support you accordingly. We would ask you to answer the following questions, giving as complete and accurate information as possible and, if necessary, to enclose further material which may be of help in gaining an impression of you. It would also be a help if you could supply our Head Office with a recent photo of yourself.

Your application will be carefully reviewed by the Acceptance Committee, who then decide whether and with which status you can be accepted in the association. You will receive official notification of the results of your application from Head Office.



Paul Traynor
President of the Professional Lighting Designers' Association

Please read the Guidance Notes which accompany this form before completing. You may submit your completed application by email or on disc with other documentation requested in the Guidance Notes.

PLDA

1. Membership grade applied for (tick one):

☐ Professional ☐ Associate ☐ Design Member ☐ Student

☐ Affiliate | Educator ☐ Affiliate | Coordinator ☐ Affiliate | Allied

☐ Affiliate | Commercial ☐ Affiliate | Press

Note that Professional and Associate Grades have voting rights. Refer to 'Requirements for Applicants', Section 9.0 to check eligibility before applying for these grades.

2. Personal information:

Provide contact details where you would like correspondence to be sent.

First Name(s)| Surname

Title

Street | City | Postcode | Country

Telephone | Fax | Email

Date of Birth | Nationality

Language(s) Spoken

3. Professional qualifications:

List your official training in architectural lighting design or architectural lighting engineering. If you have more than one relevant qualification, please list your primary qualification first and provide details of other(s) below:

Educational Establishment | Course Title

Years Studied | Degree/Diploma gained

Month and year course completed

Provide details of other relevant qualifications below including special training undertaken, skills, licences, certificates, publications, awards and accomplishments etc.

Additional Information:

Provide copies of your degree/diploma certificate(s).

4. Professional Experience:

How many years have you worked as an independent lighting designer (cross one):

☐ 3+ yrs ☐ 5+ yrs ☐ 7+ yrs ☐ 10+ yrs

All applicants must complete the following part of the application, except students who only need to complete this if they are taking up studies after having worked previously. As indicated in Section 9.0 - 'Requirements for Applicants', applicants for Associate grade must provide details of professional experience in the last 3/5 years or 5/7 years for Professional grade. Please indicate employer(s) you have worked for or with and your commercial affiliations if any to the lighting industry:

If your current employer is the same as your contact address given in Section 2.0 – 'Personal Information', you only need to provide contact details under 'current employer', or indicate if self-employed.

Current Employer:

Company | Contact | Address

City | Postcode | Country

Telephone | Fax | Email

Dates Employed | Job Title | Responsibilities

Brief summary of projects you have worked on

Previous Employer:

Company | Contact | Address

City | Postcode | Country

Telephone | Fax | Email

Dates Employed | Job Title | Responsibilities

Brief summary of projects you worked on

Please submit a letter of presentation from the above listed employer(s). If applying for Professional or Associate grades, provide details of other employer(s), if the space above is insufficient to cover your minimum period of professional experience.

5. Professional Activities:

Please provide information about your professional activities: cross yes or no and explain if necessary. Are you:

An independent lighting designer with

Equal partners ☐ yes ☐ no

Employed staff ☐ yes ☐ no

Employed as a lighting designer in a lighting design/ architect's practice ☐ yes ☐ no

Do you receive assignments or commission from industry? ☐ yes ☐ no

If yes, please explain

Are you still at a further education establishment? ☐ yes ☐ no

Which course are you currently attending and where (town and establishment)?

When is your course/training due to conclude and what qualification will you gain?

Employed (or have been previously) in the lighting industry? ☐ yes ☐ no

If yes, please explain

The owner (or have been previously) of a business engaged in manufacturing/ modifying lighting products? ☐ yes ☐ no

If yes, please explain

Are you involved with the sale of lighting products or equipment? ☐ yes ☐ no

If yes, please explain

Is the design of electrical installations part of your job? ☐ yes ☐ no

If yes, indicate approximate percentage

%

6. References

Please give two names of recognised specialists in the field, who are not related to you, are not your current employer, and who will vouch for you. If possible, include at least one PLDA member.

First Referee:

Name | Address

City | Postcode | Country

Telephone | Fax | Email

Second Referee:

Name | Address

City | Postcode | Country

Telephone | Fax | Email

7. General questions

How did you hear about the Professional Lighting Designers' Association?

What are your expectations as a member of the Professional Lighting Designers' Association?

8. Declaration

I declare that the above information is true and complete and represents an accurate description of my background. I have read, understand and agree to abide by the Ethics Code and by-laws of the Professional Lighting Designers' Association. Delete all categories below that do not apply to the grade of membership for which you are applying

Professional; Associate; Design Member: I am not an owner, member associate or salaried employee or an organisation that manufactures, distributes and/or sells equipment

OR **Student:** I am a student following a course of education leading to a career in lighting design

OR **Affiliate / Educator:** I am an educator on a recognised design course by the Professional Lighting Designers' Association

OR **Affiliate / Coordinator / Allied / Commercial:** I understand that my membership as an Affiliate is calid for two years, after which time I will be required to re-apply

OR **Affiliate / Press:** I am a journalist regularly writing on lighting design issues, my membership is valid for two years, after which time I will be required to re-apply

I accept that members of the membership work group may wish to address persons named as references to acquire information about my work and activities, my knowledge and my lighting design skills.

Date Applicant's signature

By sending these application forms completed to Head Office by email or post you are officially declaring your wish to become a member of the Professional Lighting Designers' Association and support the beliefs and aims of this organisation.

Send this application form

9. Requirements for Applicants

General: Applications for membership are reviewed quarterly. Submission deadlines are **01 January, 01 April, 01 July** and **01 October** each year. Please read the Guidance Notes, which accompany this form for full details of what your application submission should include.

Membership upgrades: Desgin members wishing to upgrade to Associate or Professional grade should complete a new application form in full and provide the necessary support material. Associate members wishing to upgrade to Professional grade should provide details of their activities since submitting their last application in Section 3.0 – 'Additional Information' and provide two abridged projects as described in the Guidance Notes.

Transferring members: Members of other Lighting Design associations, for instance, IALD and ACE, should refer to the Guidance Notes for details of relaxations on material provided.

Professional and Associate Members: Candidates for Professional or Associate voting grades must devote the majority of their professional time to lighting design. Voting members must be independent from industry, either a practice owner or employed by an independent lighting design practice, or as a specialist within, for instance, an architectural firm. They must work with a contract and a fee paid by the client; no other form of payment is allowed. Voting members may not be employed by a firm who manufacture, represent, install or distribute lighting or related products, nor can they work as electrical engineers. Members in voting grades shall demonstate a clear professional working practice through the submission of the required design documentation.

Professional Member: A candidate for Professional membership is expected to have worked as an independent lighting designer for a minimum of five years, holding a recognised design qualification or for a minimum of seven years without a relevant qualification. He/she must be able to demonstate a large variety of experience including high quality projects and may be involved in educational activities.

Associate Member: A candidate for Associate membership is expected to have worked as an independent lighting designer for a minimum of three years, holding a recognised design qualification or for a minimum of five years without a relevant qualification.

Design Member: A Design member is an independent lighting designer, including recent graduates or entrants to the profession, who do not meet the criteria for Associate or Professional Membership or have not applied successfully for these grades of membership. Design members do not have voting rights.

Students: Student members must be enrolled in an academic program related to lighting design, for instance, architectural lighting design, architectural lighting engineering, electrical engineering, architecture, interior design, industrial design. Part-time students are reviewed according to their main activity. Students do not have voting rights.

Affiliate membership:
Affiliate / Educator: Candidates for Educator grade shall be a professor or lecturer teaching a recognised design course at the Professional Lighting Designers' Associationand devote the majority of their time to education. Educators do not have voting rights.
Affiliate / Coordinator: A coordinator is someone who works in a municipal planning department or on an urban masterplan, for example.
Affiliate / Allied: Allied members do not work as a professional Lighting Designer but as an architect, interior designer, theatre lighting designer or as an event specialist with an interest in lighting.
Affiliate / Commercial: Candidates for Commercial Affiliate membership may be a lighting / luminaire designer with commercial affiliation(s). Other types of candidates may be accepted in this category at the discretion of the PLDA membership work group.
Affiliate / Press: Candidates for Press Affiliate grade shall be a journalist regularly writing or reporting on lighting design issues. Press Affiliates do not have voting rights.

The Affiliate category is a non-voting category.